

**White Pigeon Community Schools**  
**Regular Meeting**  
**Wednesday, June 24, 2020**  
**Virtual via Zoom**

1. The meeting was called to order at 6:00 p.m. by Dan Cropsey.
  - a. **Board Members Present:** Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler, and Cindy Tippman.
  - b. **Absent:** Mike Hammond.
  - c. **Administrators Present:** Jon Keyer, Carrie Erlandson, and Connie Wright.
  - d. **Absent:** None.

2. The Pledge of Allegiance was said, led by Connie Wright.

3. Cindy Tippman made a motion, supported by Sheila Robinson to approve meeting minutes from:
  - a. May 20, 2020 Board of Education Meeting

*Voice vote; the motion carried 6-0. Ayes: Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler and Cindy Tippman. Nays: None*

4. MS/HS Principal Todd Reynolds and Central Elementary Principal Shelly McBride gave an update regarding the SIDS Report. Reynolds also updated the board members regarding the number of graduating seniors.

5. Associate Superintendent Erlandson informed the board that Tuesday June 30, 2020 will be the announcement from the Governor regarding her return to school plan.

6. Business Manager Wright conducted a Budget Hearing. There were no visitors present and no objections or questions regarding proposed tax levies to be assessed. Following the budget hearing, the projected 2019-2020 June budget revision was reviewed with board members. Business Manager Wright then presented the 2020-2021 proposed budget for board review.

7. Nicole Sigler made a motion, supported by Sheila Robinson, to approve the Consent Agenda as presented.

- a. Approval of Payment of Bills:

General Fund	\$ 349,846.35
Athletic Fund	\$ 1,740.28
Food Service Fund	\$ 45,124.05
Activity Fund	\$ 2,741.81
2019 Capital Project	\$ 26,220.00

Personnel Report

Relative to Employee Recommendations:

Jessica Morris

Cross Country Coach

Relative to New Employee Recommendations:

Relative to Employee Reassignments (For informational purposes only)

Relative to Employee Resignations (For informational purposes only)

Relative to Employee Leave of Absence (For informational purposes only)

Relative to Employee Retirements (For informational purposes only)

- b. Recognition and Acceptance of Gifts:

*Roll call vote; the motion carried 6-0. Ayes: Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler and Cindy Tippman. Nays: None*

8. Cindy Tippman made a motion, supported by Nicole Sigler, to approve the final amendment to the 2019-20 budget as presented

*Roll call vote; the motion carried 6-0. Ayes: Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler and Cindy Tippman. Nays: None*

9. Nicole Sigler made a motion, supported by Leonard Hinkson, to approve the proposed 2020-21 budget as presented.

*Roll call vote; the motion carried 6-0. Ayes: Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler and Cindy Tippman. Nays: None*

10. Cindy Tippman made a motion, supported by Fred Barclay, that the Board of Education grant continuing probationary status to the eighteen (18) non-tenured teachers for the 2020-21 school year and grant tenure to one (1) teacher as presented.

*Roll call vote; the motion carried 6-0. Ayes: Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler and Cindy Tippman. Nays: None*

11. Sheila Robinson made a motion, supported by Leonard Hinkson, to retain Thrun Law Firm, P.C. as the school attorney for 2020-21.

*Roll call vote; the motion carried 6-0. Ayes: Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler and Cindy Tippman. Nays: None*

12. Nicole Sigler made a motion, supported by Sheila Robinson, to approve \$48,077.00 in committed funds out of the 2020-21 budget for repayment of the QZAB loan.

*Roll call vote; the motion carried 6-0. Ayes: Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler and Cindy Tippman. Nays: None*

13. Cindy Tippman made a motion, supported by Nicole Sigler, to approves the second reading of policy manual changes recommended by NEOLA.

*Roll call vote; the motion carried 6-0. Ayes: Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler and Cindy Tippman. Nays: None*

14. Cindy Tippman made a motion, supported by Nicole Sigler, to adopts the MHSAA Membership Resolution for 2020-21

*Roll call vote; the motion carried 6-0. Ayes: Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler and Cindy Tippman. Nays: None*

15. Leonard Hinkson made a motion, supported by Sheila Robinson, to approves transferring \$34,000.00 from the general fund unassigned fund balance to the general fund committed fund balance, for the purpose of future technology needs.

*Roll call vote; the motion carried 6-0. Ayes: Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler and Cindy Tippman. Nays: None*

16. Fred Barclay made a motion, supported by Cindy Tippman, to approve the contact for Jon Keyer as the superintendent in the amount of \$29,900.00 from 7/1/20-6/30/21 as presented.

*Roll call vote; the motion carried 6-0. Ayes: Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler and Cindy Tippman. Nays: None*

17. Sheila Robinson made a motion, supported by Nicole Sigler, to approves the Audit Engagement Letter with Gabridge & Company, PLC. as presented.

*Roll call vote; the motion carried 6-0. Ayes: Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler and Cindy Tippman. Nays: None*

18. Nicole Sigler made a motion, supported by Sheila Robinson, to approves the memorandum and waiver from Thrun Law, PC regarding the WAN project.

*Roll call vote; the motion carried 6-0. Ayes: Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler and Cindy Tippman. Nays: None*

19. Nicole Sigler made a motion, supported by Fred Barclay, to approves the CTE agreement for St. Joseph County.

*Roll call vote; the motion carried 6-0. Ayes: Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler and Cindy Tippman. Nays: None*

20. Cindy Tippman made a motion, supported by Fred Barclay, to approve the purchases of replacement bleacher seats for the high school/elementary gymnasium from ASG in the amount of \$21,520.00.

*Roll call vote; the motion carried 6-0. Ayes: Fred Barclay, Dan Cropsey, Leonard Hinkson, Sheila Robinson, Nicole Sigler and Cindy Tippman. Nays: None*

21. Announcements were made regarding the following:

- a. A meeting of the Board of Education will be held on Wednesday, July 29, 2020 at 6:00p.m., in the high school library.
- b. There is no Work Session scheduled for August, the meeting of the Board of Education for August will be held on Wednesday, August 19, 2020 at 6:00 p.m., in the high school library.

22. Associate Superintendent Erlandson reminded board members of the upcoming deadline to file the papers to run for the board.

23. Superintendent Keyer briefly discussed HS graduation thoughts.

The regular meeting adjourned at 7:18 p.m.

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Cindy Tippman, Secretary