

White Pigeon Board of Education Regular Meeting

Tuesday, June 28, 2022

6:00 p.m.

White Pigeon High School Library

1. The meeting was called to order at 6:00 p.m. by Nicole Sigler.
 - a. **Board Members Present:** Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart, and Cindy Tippman.
 - b. **Absent:** Fred Barclay and Leonard Hinkson.
 - c. **Administrators Present:** Shelly McBride and Connie Wright.
 - d. **Absent:** None.

2. The Pledge of Allegiance was said, led by Sheila Robinson.

3. Cindy Tippman made a motion, supported by Sheila Robinson to approve meeting minutes from:
 - a. June 15, 2022 Board of Education Special Meeting

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

4. Superintendent Shelly McBride presented highlights for Central Elementary. MS/HS Principal Todd Reynolds presented MS/HS highlights. Both McBride and Reynolds presented to the board the annual School Infrastructure Database (SIDS) report for their buildings.

5. Business Manager Wright held the annual Budget Hearing for the upcoming 2022-2023 financial year. All budgets for board approval were discussed as well as the related millage to be collected.

6. Cindy Tippman made a motion, supported by Sheila Robinson, to approve the Consent Agenda as presented.

- a. Approval of Payment of Bills:

General Fund	\$ 806,707.35
Athletic Fund	\$ 5,877.09
Food Service Fund	\$ 73,631.21
Activity Fund	\$ 18,365.38
Sinking Fund	\$ 36,997.29
2019 Capital Project	\$ 37,098.00

- b. Personnel Report

Relative to Employee Recommendations:

Amanda Mercer	Summer Clerk (One week)
Kaityn Westcomb	Special Education Paraprofessional
Ashley Delarye	JV Volleyball Coach
Breanna Carlisle	MS Cheer Coach
Kelly Bailey	Summer School Sub Paraprofessional
Chelsea Reingardt	Summer School Sub Paraprofessional
Paula Meadows	Summer School Kindergarten Teacher
Lori Shoppell	Summer School Coordinator
Heather Greydanus	Summer School Paraprofessional
Amanda Mercer	Summer School Paraprofessional

Relative to New Employee Recommendations:

Braxton Samson	High School Physical Education Teacher
Holly Leister	Central Elementary 3 rd Grade Teacher
Alex Long	High School Sideline Cheer Coach
Cathy Brockopp	Full Time Custodian

Relative to Employee Reassignments (For informational purposes only)

Relative to Employee Resignations (For informational purposes only)

Kendra Jones	Transportation Supervisor
Lori Shoppell	Summer School Kindergarten Teacher
Kelly Bailey	Summer School Sub Paraprofessional
Shelly McBride	Summer School Coordinator

Relative to Employee Leave of Absence (For informational purposes only)

Relative to Employee Retirements (For informational purposes only)

c. Recognition and Acceptance of Gifts:

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

7. Michele Strayer made a motion, supported by Michael Swinehart, to approve the final amendment to the 2021-22 budget as presented.

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

8. Michael Swinehart made a motion, supported by Cindy Tippman, to approve the proposed 2022-23 budget as presented.

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

9. Sheila Robinson made a motion, supported by Michael Swinehart, to grant continuing probationary status to the sixteen (16) non-tenured teachers and grant tenure to two (2) teacher for the 2022-23 school year as presented.

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

10. Cindy Tippman made a motion, supported by Sheila Robinson, to appoint Thrun Law Firm, P.C. as the school attorney for the 2022-23 school year.

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

11. Michael Swinehart made a motion, supported by Cindy Tippman, to adopt the resolution for MHSAA membership for the 2022-23 school year.

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

12. Michael Swinehart made a motion, supported by Sheila Robinson, to approve the 5-year agreement for law enforcement services with the St. Joseph County Sheriff's Department to provide one school resource officer to cover both schools in the district.

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

13. Sheila Robinson made a motion, supported by Cindy Tippman, to approve the changes to the middle school and high school student handbook as presented.

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

14. Michele Strayer made a motion, supported by Michael Swinehart, to approve the audit engagement letter with Gabridge & Company, PLC.

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

15. Michael Swinehart made a motion, supported by Cindy Tippman, to approve the wage scales for the paraprofessionals, secretaries, custodial and maintenance and bus drivers as presented.

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

16. Cindy Tippman made a motion, supported by Michael Swinehart, to approve moving \$271,842.00 from the 2022-23 general fund committed fund balance to the general fund unassigned fund balance to be used to pay the final May 2023 Qzab Payment.

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

17. Michele Strayer made a motion, supported by Sheila Robinson, to approve the contracts for the leadership team members as presented for the 2022-23 school year.

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

18. Sheila Robinson made a motion, supported by Michele Strayer, to approve the contract between the Board of Education and the White Pigeon Education Association as presented.

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

19. Cindy Tippman made a motion, supported by Sheila Robinson, to approve the letter of agreement with Sturgis Public Schools to share a bus mechanic for the 2022-2023 school year.

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

20. Michael Swinehart made a motion, supported by Michele Strayer, to approve the contract for Shelly McBride as superintendent as presented.

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

21. Cindy Tippman made a motion, supported by Sheila Robinson, to approve the renewal lease contract from Konica Minolta in the amount of \$12,282.24 for one year.

Roll call vote; the motion carried 5-0. Ayes: Sheila Robinson, Nicole Sigler, Michele Strayer, Michael Swinehart and Cindy Tippman. Nays: None

22. Announcements were made regarding the following:

- a. There is not a work session scheduled for July.
- b. A meeting of the Board of Education will be held on Wednesday, July 27, 2022, at 6:00 p.m., in the high school, room 15.

23. Superintendent McBride gave an update on the upcoming meeting she will be having pertaining to the Boys & Girls Club as well as an update regarding the WP Days Parade participation.

24. Superintendent McBride updated board members regarding the current construction project progress.

The regular meeting adjourned at 8:07 p.m.