

White Pigeon Community Schools Direct Deposit Authorization

I authorize White Pigeon Community Schools to deposit my pay according to the options and financial institutions that I have elected below. I also authorize White Pigeon Community Schools if necessary, to initiate debit and/or adjustment entries transmitted in error. This authorization for direct deposit of pay shall remain in effect until I have given written notification of its termination.

You may direct deposit your pay into a maximum of two accounts at the same bank, or you may direct deposit your pay to an account at two different banks. If you are choosing to deposit your entire net check into one account utilize option 2. If you are choosing to deposit into two accounts or two banks utilize both options.

If electing to direct deposit to a checking account you must attach a copy of a voided check to this authorization.

If electing to direct deposit to a savings account you must attach a copy of a savings account statement showing name the account is in, account number, bank name, address and phone number.

Option 1: Deduct \$ _____ from my pay and deposit it to:

Name of Bank: _____ City: _____

State: _____ Zip: _____

*Account Type _____ Account # _____ Routing # _____

Option 2: Deposit my entire net pay or the remaining net pay to:

Name of Bank: _____ City: _____

State: _____ Zip: _____

*Account Type _____ Account # _____ Routing # _____

Name (please print)

Signature

Date

* Account Type is: C = Checking and S = Savings