

# **Section 105c**

## **Schools of Choice**

**2018-19**

## **Application Packet**

***Available to families residing in  
Branch, Calhoun, Cass, Kalamazoo, or Van Buren  
Intermediate School District***

***Participating school districts within St. Joseph County ISD:***

Burr Oak Community Schools  
Centreville Public Schools  
Colon Community Schools  
Constantine Public Schools  
Mendon Community Schools  
Nottawa Community School  
Sturgis Public Schools  
Three Rivers Community Schools  
White Pigeon Community Schools

*Este paquete esta disponible a todas las familias que quieran escoger una escuela diferente para sus hijos. Si usted necesita ayuda con la traducción o llenando la aplicación por favor contacte a Nayeli Zamora llamando al (269) 467-5424 o escribiéndole en su correo electrónico [nayeliz@sjcisd.org](mailto:nayeliz@sjcisd.org)*

- ❖ *The nine school districts in St. Joseph County, with the support of the ISD, are offering a Section 105c Schools of Choice Program for 2018-19. This Program allows students of families who reside in Branch, Calhoun, Cass, Kalamazoo, or Van Buren Intermediate School District a choice to attend Burr Oak, Centreville, Colon, Constantine, Mendon, Nottawa, Sturgis, Three Rivers, or White Pigeon school district.*
- ❖ *This booklet is designed to help families learn about the program and the policies and procedures that have been developed to help ensure student success.*
- ❖ *This Schools of Choice Program is based on Section 388.1705c of the Michigan School Aid Act.*

## **To apply for Section 105c Schools of Choice:**

1. Select your choice school (where you want your child to attend).
2. **Submit your child's completed application to your choice school by:**
  - 12:00 noon on Friday, August 24, 2018
    - if applying to Burr Oak
  - 12:00 noon on Thursday, August 30, 2018
    - if applying to: any school except Burr Oak
3. Receive notification of acceptance or non-acceptance from your choice school by:
  - August 24, 2018 (Burr Oak)
  - August 30, 2018 (any school except Burr Oak)
4. Complete necessary enrollment forms at your choice school.

No person on the basis of race, color, height, weight, marital status, national origin, gender, age, disability, religion, genetic information, or any other legally protected status will be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in any school district in St. Joseph County.

# The Application Process

The application process for the Section 105c Schools of Choice Program has been designed to guarantee all applicants a fair and equitable opportunity for choosing a school. Families should be aware of the application timelines, length of transfers, and graduation requirements as described below:

1. Applications for the Section 105c Schools of Choice Program will be available at participating school districts during regular school hours. **See the published Public Notice for any limitations regarding the number of applications that will be accepted by districts.** The application must be returned to the choice school by:
  - 12:00 noon on August 24, 2018 (if applying to Burr Oak)
  - 12:00 noon on August 30, 2018 (if applying to any school except Burr Oak)If a choice school receives an application after the deadline, the application will not be accepted. The family will need to apply for the Schools of Choice Program the next time it is open. If an application is late due to administrative error, the school will notify the ISD and the resident district and will process the application as if it had been received by the deadline.
2. A student is allowed to request which district he/she would like to attend, but requests for specific building(s) and/or teacher(s) will not be allowed.
3. An application must be completed for each student (including siblings) wishing to participate in the Section 105c Schools of Choice Program. There are no guarantees of any siblings receiving admission into this Schools of Choice Program.
4. The number of transfers allowed under this Schools of Choice Program is determined by the space available in each participating district and the space available at each building. Local district boards of education may exceed this limit, at their discretion.
5. If the choice district receives more applications for the applicant's grade level than the choice district has space available, a "Random Draw System" will be held as required in Section 388.1705c of the State School Aid Act.
6. The choice district may refuse to enroll a non-resident applicant if the applicant is, or has been within the preceding two years, suspended from school; if the applicant has ever been expelled from school; or if the applicant has ever been convicted of a felony.
7. As required by Section 388.1705c of the State School Aid Act, "In order for a district or intermediate district to enroll pursuant to this section a nonresident pupil who resides in a district located in a contiguous intermediate district and who is eligible for special education programs and services according to statute or rule, or who is a child with disabilities, as defined under the individuals with disabilities education act, Public Law 108-446, the enrolling district shall have a written agreement with the resident district of the pupil for the purpose of providing the pupil with a free appropriate public education. The written agreement shall include, but is not limited to, an agreement on the responsibility for the payment of the added costs of special education programs and services for the pupil. The written agreement shall address how the agreement shall be amended in the event of significant changes in the costs or level of special education programs or services required by the pupil." In addition, Section 5I of the Michigan Department of Education Pupil Accounting Manual states, "If a nonresident pupil was enrolled under Section 105c, Schools of Choice, and that pupil subsequently is determined eligible for special education services, the district must enter into a written cooperative agreement with the special education pupil's resident district as to the payment of added costs for programs and services. If it is determined that a pupil is eligible for special education services prior to the pupil being enrolled under Section 105c by the district for the first time, and the district and resident district fail to reach a written agreement regarding the coverage of added costs of special education programs and services for the pupil, the pupil shall not be enrolled."
8. Applicants will be notified whether they have been accepted by:
  - August 24, 2018 (if applying to Burr Oak)
  - August 30, 2018 (if applying to any school except Burr Oak)
9. All transfers under this Schools of Choice Program take place by the dates listed in #8.
10. A student approved for transfer to a choice district is allowed to remain in the choice district until his/her class graduates from that school. The family does not need to re-apply every year as long as the student continually attends the choice district. If a student approved for transfer leaves their choice district for any reason, the family must re-apply for Section 105c Schools of Choice if they want the student to return to that choice district.

# **Graduation, Promotion, and Curriculum**

Each school district in St. Joseph County ISD has developed a curriculum that is based on the requirements of the State of Michigan. In addition, each district has its own locally approved grading system and graduation requirements. While there are some similarities of requirements among districts, parents or guardians should be aware of the following conditions of the Section 105c Schools of Choice Program:

1. Students are required to graduate with the number of credits determined by the district they are attending at the time of graduation.
2. All districts will supply, at the request of parents or guardians, a current list of graduation requirements for the high school they wish to have their child attend. To receive a copy of graduation requirements, parents or guardians should contact the high school principal of the school of choice.
3. Upon acceptance into this Schools of Choice Program, a current listing of performance requirements from that building will be supplied to applicants.

## **Transportation Guidelines**

Transportation is a key issue in the Schools of Choice Program. It is the sole responsibility of parents or guardians to transport their children to and from the choice school. The following is a list of the transportation guidelines for this Schools of Choice Program:

1. Parents or guardians will be responsible for transporting students to and from school in the Section 105c Schools of Choice Program. Parents or guardians should also be aware that on those rare occasions when school closes early due to weather, etc., it is also their responsibility to provide transportation for the child from the school to their home.
2. Parents or guardians may have the option to drive their child to a pre-approved bus stop in the school district of choice if space is available on the bus. Once the child is transported from school to the bus stop, it is the responsibility of the parents or guardians to provide transportation home for the child. Parents or guardians should also be aware that on those rare occasions when school closes early due to weather, etc., it is also their responsibility to provide transportation for the child from the bus stop to their home. (Parents or guardians will assume the responsibility for the safety of the child at the bus stop.)
3. Students who are eligible to ride a school bus are required to follow the rules, regulations, and bus discipline policy of the choice district.
4. Section 105c Schools of Choice participants will be expected to arrive at the choice school on time every day.

## **Athletic Policy**

The focus of this Schools of Choice Program is based on academics, not athletics. Therefore, students and parents or guardians should be aware of the following conditions for transferring:

1. Students will follow the choice district's policies for participation in the school's athletic activities.
2. A student athlete participating in the Section 105c Schools of Choice Program is eligible to participate in an inter-scholastic athletic contest according to the rules and regulations as defined and governed by the Michigan High School Athletic Association (MHSAA).
3. The action to include schools of choice within the St. Joseph County ISD does not affect the athletic eligibility of transferring students. Students who transfer by choice from one school district to another and do not otherwise satisfy the MHSAA transfer regulation are ineligible for inter-scholastic athletics for one full semester.

Return completed form to your  
Choice School  
Superintendent's Office  
by the timelines listed in this  
document.

## Section 105c Schools of Choice 2018-19 Application

If you have questions,  
please contact your  
Choice School  
Superintendent's Office  
(see next page for contact info)

### District of Choice:

(Where the student would like to go to school)

Student Name

Birthdate:

Address, City, State, Zip

School District in which you live:

Grade:

Where did the student last attend school?

Has the student been suspended from another school within the last 2 school years?  Yes  No

Has the student ever been expelled from another school?  Yes  No

Has the student ever been convicted of a felony?  Yes  No

Parent or Guardian Name:

Parent/Guardian Address, City, State, Zip

Home Phone:

Cell Phone:

Name and grade of student's siblings who are already attending Choice School District:

By signing below, I acknowledge that I understand the rules, regulations, grading system, and graduation requirements of my Choice School District; I agree to abide by the School of Choice District's requirements; and I agree to provide proof of birthdate and immunization records to the School of Choice at the time of registration. Any misleading or incorrect information provided on this form will void this application.

Parent/Guardian Signature: **X** \_\_\_\_\_

Date: \_\_\_\_\_

Student (if over 18) Signature: \_\_\_\_\_

Date: \_\_\_\_\_

No person on the basis of race, color, height, weight, marital status, national origin, gender, age, disability, religion, genetic information, or any other legally protected status will be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in any school district in St. Joseph County.

### RECORD RELEASE FORM

In compliance with the Family Educational Rights and Privacy Act (FERPA), I hereby permit \_\_\_\_\_  
(current school)

to release the records or copy of records of \_\_\_\_\_ to \_\_\_\_\_.  
(student) (choice school)

Parent/Guardian Signature: **X** \_\_\_\_\_ Date: \_\_\_\_\_

*As the student's records are necessary in program planning, we are requesting that you include any special help information (psychological, placement in remedial or accelerated programs, etc.). We thank you in advance for your prompt reply.*

### FOR CHOICE SCHOOL USE ONLY

Applicant Accepted for Enrollment – Contacted family (attach copy of "Notification of Acceptance" Letter).

Applicant Not Accepted for Enrollment – Contacted family (attach copy of "Notification of Non-Acceptance" Letter).

Choice School's Representative Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Section 105c Schools of Choice Program

## **Contact Information**

### **Burr Oak Community Schools**

Terry Conklin, Superintendent, 326 E. Eagle Street, Burr Oak, MI 49030  
Phone: (269) 489-2213

### **Centreville Public Schools**

Stephanie Lemmer, Superintendent, 190 Hogan Street, Centreville, MI 49032  
Phone: (269) 467-5220

### **Colon Community Schools**

Penny Brockway, Superintendent, 400 Dallas Street, Colon, MI 49040  
Phone: (269) 432-3231

### **Constantine Public Schools**

Steve Wilson, Superintendent, One Falcon Drive, Constantine, MI 49042  
Phone: (269) 435-8900

### **Mendon Community Schools**

Leasa Griffith, Superintendent, 148 Kirby Road, Mendon, MI 49072  
Phone: (269) 496-9940

### **Nottawa Community School**

Jerome Wolff, Superintendent, 26438 M-86, Sturgis, MI 49091  
Phone: (269) 467-7153

### **Sturgis Public Schools**

Rob Olsen, Interim Superintendent through June 30, 2018  
Art Ebert, Superintendent effective July 1, 2018  
107 W. West Street, Sturgis, MI 49091  
Phone: (269) 659-1502

### **Three Rivers Community Schools**

Rob Kuhlman, Interim Superintendent through June 30, 2018  
Ron Moag, Superintendent beginning July 1, 2018  
851 Sixth Avenue, Three Rivers, MI 49093  
Phone: (269) 279-1100

### **White Pigeon Community Schools**

Jon Keyer, Superintendent, 410 East Prairie, White Pigeon, MI 49099  
Phone: (269) 483-7676

### **St. Joseph County ISD**

Teresa Belote, Superintendent, 62445 Shimmel Road, Centreville, MI 49032  
Phone: (269) 467-5400